

CAROL A. LAWSON, ESQUIRE

Attorney-at-Law

The Law Offices of Carol A. Lawson, P.A.
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INITIAL CONSULTATION INFORMATION AND DISCLOSURES

DATE: _____ REFERRED BY: _____

FULL NAME: _____

STREET ADDRESS: _____

CITY: _____ COUNTY: _____ ZIP: _____

MAILING ADDRESS: _____

RESIDEN E PHONE: _____ HOURS _____

BUSINESS/WORK PHONE _____ HOURS _____

SOCIAL SECURITY NUMBER _____ DATE OF BIRTH: _____

OCCUPATION: _____ HOURLY WAGE _____

PLACE OF EMPLOYMENT: _____

OTHER SOURCES OF INCOME (This includes rent, child support, SSI, SSD, Disability insurance etc.):

If you are married, please complete the following information regardless of whether your spouse is filing:

NAME OF SPOUSE: _____

SOCIAL SECURITY NUMBER: _____ DATE OF BIRTH: _____

STREEET ADDRESS IF DIFFERENT: _____

RESIDENCE PHONE NUMBER IF DIFFERENT: _____

BUSINESS/WORK PHONE: _____ HOURS: _____

OCCUPATION: _____ HOURLY WAGE: _____

PLACE OF EMPLOYMENT: _____

OTHER SOURCES OF INCOME This includes rent, child support, SSI, SSD, Disability insurance etc.):

HAVE ;YOU (OR SPOUSE EVER FILED BANKRUPTCY BEFORE? YES ___ NO _____

DATE FILED: _____ CHAPTER _____

Who filed: _____ Is your spouse filing with you? _____

Why is your spouse not filing with you? _____

Are you currently separated? _____

Does your spouse maintain a separate residence? _____

Please circle the debt problems, which apply to you:

Garnishment

Credit Cards

Lawsuit(s)

IRS

Student Loan(s)

Repossession

Mortgage Payments

Property Taxes

Medical Bills

Bad Checks

Car/Boat Payments

Utility Disconnection

Creditor Harassment

Please list your major creditors:

Name

Amount of Debt

1. List the address(es) for all real estate (homestead, rentals, condominiums, raw land) that you either own, alone or with another person, or that you are purchasing:

Have you missed any payments? Yes _____ No _____

2. List all mobile home(s) that you either own or are purchasing:

Have you missed any payments? Yes _____ No _____

3. List all vehicles (cars, boats, motorcycles, trucks, etc.) that you own or are purchasing:

Year	Make	Debt	Value
------	------	------	-------

Have you missed any payments? Yes _____ No _____

4. Do you owe the IRS money? Yes _____ No _____

Year	Amount
------	--------

5. Do you owe any property taxes? Yes _____ No _____
Year Amount

6. Have you (or your spouse) used your credit cards in the past three (3) months?
Yes _____ No _____

List cards below and dates and amounts charged:

7. Have you (or your spouse) taken a cash advance on any credit card within the past six (6) months?

List below cards, dates and amounts of cash advances:

8. Have you (or your spouse) paid back a debt to a relative, friend or business associate within the past (365 days)? Yes _____ No _____

List names, relationship, dates and amounts paid:

9. Have you (or your spouse) paid any one creditor more than the usual monthly payment totaling more than \$600.00 in the past 90 days (3 months)?

Yes _____ No _____

Creditors Dates Amounts

10. Did you (or your spouse) co-sign for a debt for anyone?

Yes _____ No _____

For whom?

What was the debt for?

Who is the creditor?

11. Have you (or your spouse) been involved in an automobile accident or any accident which caused injury within the past four (4) years?

Yes _____ No _____

If yes, do you anticipate receiving a settlement? Give details.

Was accident your (or your spouse's) fault? Yes _____ No _____

12. Have you been injured by medical malpractice within the past two years?

Yes _____ No _____

If yes, do you anticipate receiving a settlement? Give details...

13. Do you (or your spouse) anticipate receiving any money from an IRS refund, inheritance, WORKER'S COMPENSATION, social security settlement or other lawsuits or from repayment of a debt owed to you?

Yes _____ No _____

How much or what will you receive? \$ _____

When will you receive it? _____

14. Have you (or your spouse) borrowed money from a finance company?

Yes _____ No _____

Did the finance company list your household goods and furnishing on the contract?

Yes _____ No _____

List names of the companies/creditors requiring you to list your household goods.

15. Do you (or your spouse) have a credit card or loan with any bank where your savings, checking or other accounts are located? Yes _____ No _____

16. List any IRA, 401-K, annuity, stocks, bonds, pension or profit sharing or retirement accounts in you or your spouse's name:

Type of Account

Dollar Value

17. Have you received a briefing (telephonic or in person) from an approved credit counseling agency within 180 days before coming to our office? ____ Yes ____ No

18. Do you have a certificate of completion from the credit counseling agency?
____ Yes _____ No If no you will be required to obtain one prior to filing.

19. How long have you maintained/owned homestead property in the State of Florida?

20. What month and year did you purchase your current residence?

21. What month and year did you move to Florida?

22. Have you been in Florida less than four years from today's date? _____ Yes _____ No

23. What State did you move to Florida from?
24. Is your property currently in foreclosure?
25. Where in the foreclosure process are you? _____service _____summary judgment
_____sale pending _____ sale already occurred--- date of sale_____
26. How many times has your property been in foreclosure?
27. Do you have any judgments or liens?
28. Is any court action, or litigation currently pending? For what? Where?
29. Are you current with your child support obligation?
30. How delinquent are you with your child support obligation?
31. Do you any student loans or government loans?

I hereby declare that the information given above is truthful and complete to the best of my knowledge, information and belief.

Date

Signature

Date

Signature

Your free consultation is limited to ½ an hour.

You are required by Federal Law to sign the attached disclosure documents entitled **IMPORTANT INFORMATION ABOUT BANKRUPTCY ASSISTANCE SERVICES FROM AN ATTORNEY OR BANKRUPTCY PETITION PREPARER**, and Disclosure Regarding Information Disclosed for Bankruptcy Assistance. Our office can not speak with you until this document is executed by you, and we are required by law to maintain this document in our files, regardless if you retain our firm or not.

IMPORTANT INFORMATION ABOUT BANKRUPTCY ASSISTANCE
SERVICES FROM AN ATTORNEY OR BANKRUPTCY PETITION
PREPARER.

If you decide to seek bankruptcy relief, you can represent yourself, you can hire an attorney to represent you, or you can get help in some localities from a bankruptcy petition preparer who is not an attorney. THE LAW REQUIRES AN ATTORNEY OR BANKRUPTCY PETITION PREPARER TO GIVE YOU A WRITTEN CONTRACT SPECIFYING WHAT THE ATTORNEY OR BANKRUPTCY PETITION PREPARER WILL DO FOR YOU AND HOW MUCH IT WILL COST. Ask to see the contract before you hire anyone.

The following information helps you understand what must be done in a routine bankruptcy case to help you evaluate how much service you need. Although bankruptcy can be complex, many cases are routine.

Before filing a bankruptcy case, either you or your attorney should analyze your eligibility for different forms of debt relief available under the Bankruptcy Code and which form of relief is most likely to be beneficial for you. Be sure you understand the relief you can obtain and its limitations. To file a bankruptcy case, documents called a Petition, Schedules and Statement of Financial Affairs, as well as in some cases a Statement of Intention need to be prepared correctly and filed with the bankruptcy court. You will have to pay a filing fee to the bankruptcy court. Once your case starts, you will have to attend the required first meeting of creditors where you may be questioned by a court official called a 'trustee' and by creditors.

If you choose to file a chapter 7 case, you may be asked by a creditor to reaffirm a debt. You may want help deciding whether to do so. A creditor is not permitted to coerce you into reaffirming your debts.

If you choose to file a chapter 13 case in which you repay your creditors what you can afford over 3 to 5 years, you may also want help with preparing your chapter 13 plan and with the confirmation hearing on your plan which will be before a bankruptcy judge.

If you select another type of relief under the Bankruptcy Code other than chapter 7 or Chapter 13, you will want to find out what should be done from someone familiar with that type of relief.

Your bankruptcy case may also involve litigation. You are generally permitted to represent yourself in litigation in bankruptcy court, but only attorneys, not bankruptcy petition preparers, can give you legal advice.

Receipt Acknowledged _____ Date _____
Printed Name:

Disclosure Regarding Information Disclosed for Bankruptcy Assistance

You will be requested to provide information to counsel in order to advise you whether to file bankruptcy and what type of bankruptcy to file if bankruptcy is recommended. You will be requested to provide information for the filing of the bankruptcy itself. With respect to this information and documents filed with the bankruptcy we are required to notify you of the following:

- (A) All information that the you are required to provide with a petition and thereafter during a case under this title is required to be complete, accurate, and truthful;
- (B) all assets and all liabilities are required to be completely and accurately disclosed in the documents filed to commence the case, and the replacement value of each asset as defined in section 506 must be stated in those documents where requested after reasonable inquiry to establish such value;
- (C) current monthly income, the amounts specified in section 707(b)(2) of the bankruptcy laws, and, in a case under chapter 13 of this title, disposable income (determined in accordance with section 707(b)(2) of the bankruptcy laws), are required to be stated after reasonable inquiry; and
- (D) information that an assisted person provides during their case may be audited pursuant to this title, and that failure to provide such information may result in dismissal of the case under this title or other sanction, including criminal sanction.

Receipt Acknowledged _____ Date _____
Printed Name:

DEBT RELIEF AGENCY CONTRACT

Federal law requires that we enter into a contract with any persons to whom we are providing financial or bankruptcy advice within five days of the first recommendation made regarding bankruptcy. You are required to be given a copy of this contract, and the firm is required to retain a copy of the contract for two years, whether or not you retain the firm to file bankruptcy on your behalf.

This firm will initially go over your financial condition with you and make a recommendation based on the information of whether to file bankruptcy, and what type of bankruptcy to file. The firm does not give advice on any other area of law besides bankruptcy. The firm may require additional information prior to making a final recommendation, requiring additional appointments. The client may have the option after the recommendation is made to file bankruptcy with the firm. If the client elects to employ the firm to file bankruptcy on their behalf, the firm will represent the client in filing the bankruptcy case and represent the client in matters before the bankruptcy court until the case is discharged. The firm will not represent the client in any appeals of any bankruptcy court orders, or adversary proceedings.

There is no fee charged for the initial consultation with the client regarding bankruptcy advice which is limited to ½ an hour. Until the client retains the firm, at which time the client will sign and be given a separate bankruptcy contract, the client is not required to pay any fee to the firm. If the firm is retained, the client will be charged a non-refundable retainer for the bankruptcy representation. In a chapter 7 this fee would need to be paid in full prior to the filing of the case. In a chapter 13 case a portion of the fee may possible be paid through the chapter 13 plan, and a portion would need to be paid prior to the filing of the case, or the whole fee may be required to be paid in full depending on the contract. The client has three months from the signing of the bankruptcy contract (not this DRA contract) to pay these fees and costs. This contract does not guarantee that the firm will represent the client in any bankruptcy proceedings. For time spent in the chapter 13 case, and for any adversary matters or contested matters requiring more than one hearing, the client will be charged \$200/hour for services by Carol A. Lawson, \$175 an hour for any other attorney, \$100/hour for services by the senior paralegal, and \$50/hour for services by the junior paralegal. If experts are required the client will be responsible for payment of their fees directly to the expert. No charge will be made for the ½ hour initial consultation even if the firm is retained at that appointment. Additionally, the client will be responsible for the following court costs, but only if the firm is retained to file a bankruptcy for the client: \$274 filing fee if a chapter 7 is filed; \$189 filing fee if a chapter 13 is filed; \$26 for any supplements to the list of creditors. These costs (except for the supplement to creditor fee) must be paid prior to the filing of the case. The supplement to creditor fee must be paid prior to filing such supplement.

Client signature

Date

Counsel signature

Continuation of the foregoing DEBT RELIEF AGENCY CONTRACT.

Client signature

Date

Counsel signature

Date of counsel signature.

I acknowledge receipt of the foregoing DEBT RELIEF AGENCY CONTRACT.

Receipt Acknowledged _____ Date _____